

Organised by the Hong Kong Squash
Subvented by the Leisure and Cultural Services Department
Co-organised by the Education Bureau

School Sports Programme Outreach Coaching Squash Team Competition 2022/23 【Prospectus】

1. Objective : To offer participants of the “Outreach Coaching Programme – Squash” training course under the School Sports Programme (SSP) an opportunity for exchange to develop their interest in squash, enhance their skills and gain experience in competitions.
2. Eligibility : Priority will be given to schools which have participated in the Squash training course under the Outreach Coaching Programme between 1/9/2018 and 31/12/2022 to take part in the Competition. If the quota is not filled, other schools which have participated in the above programme on or before 31/8/2018 are welcome.

3. Time and Venue :

	Date	Time	Venue
Preliminary Round	11 February 2023 (Saturday)	9:00am – 7:00pm	Hong Kong Squash Centre
	12 February 2023 (Sunday)		
Final Round	18 February 2023 (Saturday)		

4. Division and Quota :

Division			Quota
	Group	Class	
Boys	Junior Primary	Primary 1-3	10 teams
	Senior Primary	Primary 4-6	16 teams
	Junior Secondary	Secondary 1-3	16 teams
	Senior Secondary	Secondary 4-6	16 teams
Girls	Junior Primary	Primary 1-3	10 teams
	Senior Primary	Primary 4-6	16 teams
	Junior Secondary	Secondary 1-3	8 teams
	Senior Secondary	Secondary 4-6	8 teams

- a. Each team is composed of **2-3 students**. All teams must meet the condition stated in paragraph 2 above.
 - b. For efficient use of resources, the Organiser may adjust the quota for each division in the light of application response. The quota of each division will be finalised on the ballot date. Participating schools/ students shall raise no objection.
5. Notes on application:
- a. Under the Health Protection Measures issued by the Education Bureau for Schools (applicable during periods when face-to-face classes are held in the 2022/23 school year), applicants are all required to comply with the vaccination requirements for this competition. For details, please visit the following website: <https://www.covidvaccine.gov.hk/en/recommendedDoses>

- b. Applicants must comply with the Prevention and Control of Disease (Requirements and Directions) (Business and Premises) Regulation (Cap. 599F), the mandatory mask-wearing requirement under the Prevention and Control of Disease (Wearing of Mask) Regulation (Cap. 599I), as well as the related guidelines and requirement of the LCSD’s venues; while those entering or remaining at the scheduled premises must comply with the latest requirements of “Vaccine Pass”. For details, please visit the following website:
<https://www.coronavirus.gov.hk/eng/vaccine-pass.html>
- c. If the number of applications exceeds the quota, places will be allocated by ballot. Each school may submit applications for a maximum of **4 teams**. Team A of each school will be allocated first and Team B will have chance to be accepted if there are remaining places.
- d. Each student may only represent one team from his/ her school. Participants must be current students of their school during the Competition. If a participant is found representing more than one team, the teams concerned may be disqualified.
- e. Participants may only enrol in the division appropriate to their age.
- f. Confirmation letters with payment details will be sent to successful applicants and successful waiting list applicants in due course.
- g. The list of participants is not subject to change after payment has been completed.
- h. The Organiser has the right to disqualify a member or his/ her team if he/ she is found taking part in the Competition without prior application.
6. Date for Submission of Enrolment Form:
Each school should send the completed application form(s) together with a crossed cheque (payable to “**Hong Kong Squash**”) for payment of the application fee(s) (**HK\$92 per team**) to the Hong Kong Squash Office (Address: **Hong Kong Squash Centre, 23 Cotton Tree Drive, Hong Kong**) by post. Please mark “**Outreach Coaching Squash Team Competition 2022/2023**” on the envelope.
7. Fee: \$92 per team
8. Deadline for Application:
18 January 2023 (Wed) (The postmark date will be deemed the date of submission)
9. Important date:
- a. The quota ballot will be held at Hong Kong Squash Centre at **11:30 am on 30 January 2023 (Mon)**. School representatives are welcomed. The balloting result will also be posted on the HKS’s webpage on **31 January 2023 (Tue)**. Please visit: www.hksquash.org.hk. Unsuccessful applicant will be returned cheque later.
- b. The open ballot of draw fixture will be held at Hong Kong Squash Centre at **11:30 am on 2 February 2023 (Thu)**. School representatives are welcomed. The fixtures will be sent to schools informing them of the reporting time on the competition day by email, or you may visit the following web page on or before **7 February 2023 (Tue)**.
HKS website: www.hksquash.org.hk
LCSD website: https://www.lcsd.gov.hk/en/ssp/download_info/download.html#2
10. Transport:
Schools are required to arrange their own transport to and from the competition venue. No parking arrangement will be made by the Organiser.

11. Format:

- a. An individual, single knock-out system or ranking matches (for groups with fewer than 8 participants) will be adopted in the competition. A match will be played to the Best of 3 games, Point-a-rally (PAR) scoring system up to 11 points. In the case of a 10:10 tie, the player who first achieves a 2-point lead will be the winner.
- b. The total score of each team will be the sum of the ranking scores of its players. (Results will be calculated on a team basis.)
- c. Unless otherwise stipulated in this prospectus, the existing rules employed by the Hong Kong Squash will be adopted.
- d. The Organiser has the right to change the format as necessary.

12. Reporting on Arrival:

- a. Participants shall **report to the staff of the Organiser 15 minutes before the scheduled reporting time.** Those who fail to show up **within five minutes** after the scheduled match time will be deemed to have waived their right to participate.
- b. Participants shall produce **unambiguous proof of identity bearing photos**, e.g. student handbooks, student cards, etc. to the staff of the Organiser on the competition day for verification.
- c. The competition schedule shall be as announced on-site.

13. Inclement Weather Arrangements:

- a. In case the Tropical Cyclone Warning Signal No. 8 or above, or Rainstorm Signal Amber, Red, or Black is issued by the Hong Kong Observatory two hours before the reporting time for the first round of events on the competition day; or the Environmental Protection Department has announced that the Air Quality Health Index (AQHI) recorded at its general monitoring stations reaches 10+ (“Serious” health risk category) in the competition area; or the Education Bureau has announced the closure of schools, all events on the day will be cancelled. Participants will be notified of the corresponding arrangements. Under other adverse weather conditions, all participants are required to report to the Organiser as scheduled. The referees on the site shall decide whether the Competition should proceed or not.
- b. If the AQHI recorded at the general monitoring stations in the competition area reaches 10+ (“Serious” health risk category) during the Competition, all events in progress shall be **terminated immediately.**

14. Remarks:

- a. Players’ lists cannot be altered once they have been confirmed. The Organiser has the right to disqualify such player and the team concerned not complying with this requirement.
- b. All participants should bring their own racket, wear proper sportswear, non-marking sports shoes and their own protective eyewear for matches.
- c. Schools should remind their students to bring along their own food and drinks for the Competition.
- d. In case of a breach of the rules or regulations of the Competition or display of unsporting behaviour by a teacher-in-charge, leader or member of a team, the referees shall have the right to disqualify the team from the Competition.

15. Awards:

- a. Prizes will be awarded to the champion and the first, second and third runners-up of each division. Trophies and medals will be awarded to winners.

- b. Results will be calculated on a school basis. There will be an overall champion in each of the 4 divisions (Junior Primary, Senior Primary, Junior Secondary and Senior Secondary Divisions). Results will be determined by the sum of the ranking scores of each school's best 6 players in a division. If there is a tie in the numbers of champion, first, second and third runners-up titles won, the teams will share the position and the prizes will be presented later.
- c. If any participants withdrawn or fail to complete all matches, his/ her result will not be counted in the overall team score.

Team Score

Position	Score
65 th or above	1
33 rd - 64 th	2
17 th - 32 nd	4
9 th - 16 th	8
5 th - 8 th	10
3 rd - 4 th	12
2 nd	14
1 st	16

16. Appeal:

No appeal will be accepted. The referees' decision on the results made on the competition day shall be final. Participants shall raise no objection.

17. Points to Note in Response to the Latest COVID-19 Situation:

- a. Applicants should refer and comply with the latest epidemic prevention measures announcement by the Education Bureau and Government.
- b. All participants except those exempted are required to produce COVID-19 vaccination records under Vaccine Pass regulations on entry to sports premises.
- c. Applicants should have their body temperature checked before entering sports premises; before and after participating in activities, participants should perform hand hygiene procedures properly.
- d. Only essential persons, including participants, coach (one at most), referees, first-aiders, staff of the Organiser and authorised persons, are allowed to enter the competition field.
- e. In order to avoid crowds, maintain social distancing and reduce the risk of infection, participants shall report to the registration counter according to the specified reporting time, comply with the latest Regulation of Sports premises. If participants fail to report to the Organiser on time, or have symptoms of communicable diseases such as fever, malaise, dry cough, shortness of breath, nasal congestion, headache, conjunctivitis, sore throat, diarrhoea, loss of taste or smell, skin rash or discolouration of fingers or toes, or are subject to compulsory quarantine required by the Government, the LCSD has the right to disqualify them and the enrolment fee will not be refunded.
- f. Non-participants shall not stay in the competition field.
- g. Participants shall register at the registration counter before entering the competition field, failing which the Organiser has the right to refuse their entry or ask them to leave the venue.

- h. Participants and coaches should wear a mask in accordance with the latest regulations of our venues; avoid exceeding the legal limit on the maximum number of persons allowed in a group; and properly maintain social distancing. In case of non-compliance, referees and staff of the Organiser have the right to refuse the entry of participants and coaches or order them to leave the venue.
 - i. During the Competition, athletes must wear masks at all times, irrespective of whether they arrive at the competition area, registration counters, marshal area or waiting area, except for those doing warm up exercises or taking part in competitions.
 - j. Physical contacts among players should be avoided as far as possible. There will be no handshaking before and after the competition.
 - k. Participants should bring their own drinking water and personal belongings.
 - l. Participants should maintain good personal hygiene and pay attention to their physical condition. They should not participate in the competition if they have the most common symptoms of COVID-19, such as fever, malaise, dry cough and shortness of breath. Other symptoms include nasal congestion, headache, conjunctivitis, sore throat, diarrhoea, loss of taste or smell, skin rash or discolouration of fingers or toes.
 - m. If a participant is found by the Organiser to be physically unfit for participating in the competition or has the most common symptoms of COVID-19, the participant concerned will be immediately advised to stop participating in the competition.
18. Enquiries: Hong Kong Squash (Telephone number: 2337 6202)
19. Hong Kong Squash reserves the right to amend this prospectus at any time without giving any prior notice.
20. In case of discrepancy between the English and Chinese version in respect of all or any part of the contents, the Chinese version shall prevail.
21. The Organiser has the right for all decisions raised from the competition.

In case of any inadequacy in this Prospectus, the Organiser reserves the right to amend it at any time without further notice.

To: Hong Kong Squash

Fax: 2869 0118

Organised by the Hong Kong Squash
 Subvented by the Leisure and Cultural Services Department
 Co-organised by the Education Bureau
School Sports Programme
Outreach Coaching Squash Team Competition 2022/2023
[Application Form]

School Name: _____

Abbreviation of School Name:

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 (Max. 5 letters)

Address: _____

Email Address: _____ Fax No.: _____

Name of Applicant/
 Teacher-in-charge: _____ Contact Tel. No. / Mobile No.: _____ / _____

Name of Leader: _____ Contact Tel. No. / Mobile No.: _____ / _____

Division: Boys Girls

Name of Participants	Class	Meeting Vaccination Requirements	Name of Participants	Class	Meeting Vaccination Requirements
* Junior Primary (P1-P3) / Junior Secondary (S1-S3) (*Please delete if inappropriate)					
(Team A)		YES / NO	(Team C)		YES / NO
(Team A)		YES / NO	(Team C)		YES / NO
(Team A)		YES / NO	(Team C)		YES / NO
(Team B)		YES / NO	(Team D)		YES / NO
(Team B)		YES / NO	(Team D)		YES / NO
(Team B)		YES / NO	(Team D)		YES / NO
* Senior Primary (P4-P6) / Senior Secondary (S4-S6) (*Please delete if inappropriate)					
(Team A)		YES / NO	(Team C)		YES / NO
(Team A)		YES / NO	(Team C)		YES / NO
(Team A)		YES / NO	(Team C)		YES / NO
(Team B)		YES / NO	(Team D)		YES / NO
(Team B)		YES / NO	(Team D)		YES / NO
(Team B)		YES / NO	(Team D)		YES / NO

Remarks:

1. Priority will be given to schools which have participated in the Squash training course under the Outreach Coaching Programme during the period between 1/9/2018 and 31/12/2022 are eligible to apply.
2. If the number of applications exceeds the quota, places will be allocated by ballot. Each school may submit applications for a maximum of 4 teams. Team A of each school will be allocated first and Team B will have chance to be accepted if there are remaining places. If the quota is not filled, other schools which have participated in the above programme on or before 31/8/2018 are welcome.
3. A separate form is required for each team. Each student may only represent one team.
4. The information provided in this form will only be used for the purposes of enrolment in recreation and sports activities organised by the Organiser and the Leisure and Cultural Services Department (LCSD), future contact, statistical reviews and opinion survey. Only officers who are authorised by the Organiser or the LCSD may access such information for the aforesaid purposes. For correction of or access to personal data collected by means of this form, please contact the staff of HKS at 2337 6202.
5. The provision of personal data in this form is obligatory. If you do not provide the requisite personal data, the LCSD and the Organiser may not be able to process your application.

【Declaration】

I, the Applicant/ Teacher-in-charge, hereby declare that all information provided in this form is true and correct. All participants have already obtained the consent of their parent/ guardian or the person authorised by their parent/ guardian to participate in the above activity, and they do not suffer from any illness that renders them unfit for the activity.

School Chop :

Signature of Teacher-in-charge : _____ Date: _____

Please submit completed application forms together with a crossed cheque (HK\$92 per team) payable to “Hong Kong Squash” by the post to the Hong Kong Squash Office (Address: Hong Kong Squash Centre, 23 Cotton Tree Drive, Hong Kong). Please mark “**Outreach Coaching Squash Team Competition 2022/2023**” on the envelope. **Deadline for Application: 18 January 2023 (Wed)**, postmarks will be deemed as the submission dates.