

# **Selection Criteria, Selection Procedure & Appeal Mechanism for Athletes of Hong Kong Elite / Regional / District Squad**

## **A. Hong Kong Elite Squad**

### **Selection Criteria**

1. Full-time athlete will get priority in the selection
2. Athlete's past achievements in the major local and/or international squash competitions
3. Potential of the athlete
4. Commitment to the sport of the athlete
5. Attitude & discipline of the athlete

### **Selection Procedure**

1. The Regional Coach shall directly recommend the potential athlete to Head Coach for consideration;
2. The Regional Coach must submit the reasons for recommendation together with the athlete's achievements in the major local and/or major international squash competition and any other relevant information to the Head Coach for reference;
3. If necessary, the Head Coach will meet with the recommended coach, athlete and his/her parent for further enquiries; the athlete may also be required to carry out skills and fitness test for assessment;
4. The Head Coach shall inform the selection result to the Association and the Association shall notify the selection result to the athlete accordingly.
5. Other than the above, the Head Coach also reserves the right to invite the potential athlete to join the Hong Kong Elite Squad directly.

### **Appeal Mechanism**

Hong Kong Squash provides an opportunity for unsuccessful athletes to appeal, standard procedures of the appeal mechanism would include: -

- The athlete shall first lodge an appeal to the Association in writing with reasons justified;
- The Executive Director shall first handle the appeal and if necessary, meet with concerned parties. A decision will be given to the athlete in writing within 14 working days of the date of appeal.

- The athlete who disagrees with the decision may further appeal to the Association in writing with reasons justified; the Chairman of Hong Kong Squash shall form a Special Panel to handle the final appeal and its decision shall be final.
- The final decision shall be given to the athlete in writing within 21 working days of the date of final appeal.

## **B. Regional Squad**

### **Selection Criteria**

1. Athlete must be 17 years of age or under, otherwise the athlete must have the special approval of the Coaching & Development Manager.
2. Athlete of age 11 or above passing with the Gold Award or above OR athlete of age under 11 passing with the Silver Award or above at the Junior Squash Award Scheme will get priority in the selection. Other athletes will also be considered if vacancy remains.
3. Athlete's past achievements in the major local and/or international junior squash competitions
4. Coach's recommendation in the regional / district squad
5. High attendance at the regional / district squad training
6. Potential of the athlete
7. Commitment to the sport of the athlete
8. Attitude & discipline of the athlete

### **Selection Procedure (*\*\*except for current regional squad member*)**

1. The District Coach (Young Athletes Squash Training Scheme / LCSD Joint Schools Training Centre) shall directly recommend the potential athlete to the Regional Coach-in-charge for consideration; meanwhile the District Coach shall also complete and return the "Student Recommendation Form" to the Coaching & Development Team for record;
2. The Regional Coach-in-charge shall arrange **two training sessions** for assessing the standard of the athlete but maximum only two athletes should be arranged for assessment in each training session;
3. The Regional Coach-in-charge shall complete and return the "Result of Selection Form" to the Coaching & Development Team for record within 7 working days of the last

assessment date;

4. The Association shall send an “Invitation Letter to Regional Squad Training” to invite the selected athlete to join the regional squad training in the next training phase; the Association will send a “Letter of Unsuccessful Selection” to the non-selected athlete.
5. Other than the above, the Regional Coach-in-charge also reserves the right to invite the potential athlete to join the Regional Squad directly according to the above-mentioned selection criteria.

*\*\*The Regional Coach-in-charge shall follow and consider the above-mentioned selection criteria for the acceptance of the current regional squad members to the next training phase.*

### **Appeal Mechanism**

Hong Kong Squash provides an opportunity for unsuccessful athletes to appeal, standard procedures of the appeal mechanism would include: -

- The athlete or his/her parent shall lodge an appeal to the Association in writing with reasons justified;
- The Coaching & Development Manager shall first handle the appeal and if necessary, meet with concerned parties. A decision will be given to the athlete or his/her parent in writing within 14 working days of the date of appeal.
- The athlete or his/her parent who disagrees with the decision may further appeal to the Association in writing with reasons justified, the case will be passed to a Special Panel, formed and chaired by Head Coach and Executive Director being an official panel member to handle the final appeal and its decision shall be final;
- The final decision shall be given to the athlete in writing within 21 working days of the date of final appeal.

## **C. District Squad (Young Athletes Squash Training Scheme / LCSD Joint Schools Training Centre)**

### **Selection Criteria**

1. Athlete must be 15 years of age or under, otherwise the athlete must have the special approval of the Coaching & Development Manager.
2. Athlete of age 11 or above passing with the Silver Award or above OR athlete of age

under 11 passing with the Bronze Award or above at the Junior Squash Award Scheme will get priority in the selection. Other athletes will also be considered if vacancy remains.

3. Athlete's past achievements in the major local and/or international junior squash competitions
4. Coach's recommendation in the district squad OR the development programmes (i.e. Squash Talent Foundation Programme / Schools Sports Programme / CSC Junior Training Programmes / any other equivalent programmes organized by the association)
5. High attendance at the district squad training OR previous training programmes
6. Potential of the athlete
7. Commitment to the sport of the athlete
8. Attitude & discipline of the athlete

**Selection Procedure (*\*\*except for current district squad member*)**

1. The Coach of Squash Talent Foundation Programme / Schools Sports Programme / CSC Junior Training Programme / any other equivalent training programmes organized by the Association shall directly recommend the potential athlete to the District Coach-in-charge for consideration; meanwhile, the respective Coach shall also complete and return the "Student Recommendation Form" to the Coaching & Development Team for record;
2. The District Coach-in-charge shall arrange one training session for assessing the standard of the athlete but maximum only one athlete should be arranged for assessment in each training session for a class of 12 participants and maximum two athletes for a class of 16 participants or above;
3. The District Coach-in-charge shall complete and return the "Selection Result Form" to the Coaching & Development Team within 7 working days of the assessment date;
4. The Association shall send the enrollment form of Young Athletes Squash Training Scheme / LCSD Joint Schools Training Centre to invite the selected athlete to join the district training in the next training phase; the Association will send a "Letter of Unsuccessful Selection" to the non-selected athlete.
5. Other than the above, the District Coach-in-charge also reserves the right to invite the potential athlete to join the District Squad directly according to the above-mentioned selection criteria.

*\*\*The District Coach-in-charge shall follow and consider the above-mentioned selection criteria for the acceptance of the current district squad members to the next training phase.*

## **Appeal Mechanism**

Hong Kong Squash provides an opportunity for unsuccessful athletes to appeal, standard procedures of the appeal mechanism would include: -

- The athlete or his/her parent shall lodge an appeal to the Association in writing with reasons justified;
- The Coaching & Development Manager shall first handle the appeal and if necessary, meet with concerned parties. A decision will be given to the athlete or his/her parent in writing within 14 working days of the date of appeal.
- The athlete or his/her parent who disagrees with the decision may further appeal to the Association in writing with reasons justified, the case will be passed to a Special Panel, formed and chaired by Head Coach and Executive Director being an official panel member to handle the final appeal and its decision shall be final;
- The final decision shall be given to the athlete in writing within 21 working days of the date of final appeal.

## **Remarks: -**

- ♦ *Hong Kong Squash shall select the squad athletes in an open manner and the selection criteria, standard procedure and appeal mechanism shall be released via the official website of Hong Kong Squash ([www.hksquash.org.hk](http://www.hksquash.org.hk)) for public information.*
- ♦ *Athletes or coaches will be required to prove their own squash achievements in the local and international competitions for examination.*
- ♦ *As a matter of fact that the coaching job always involves certain level of subjective and personal judgment, therefore the coach is required to follow on his/her own professional coaching knowledge in the process of athlete's selection rather than by any other factors. To achieve our ultimate common goal of local squash development, more communication among coaches is highly encouraged.*
- ♦ *The Association shall strictly handle any misbehaviour of coach and no toleration shall be allowed to any coach for any reasons.*
- ♦ *Hong Kong Squash reserves the right to exercise its discretionary power.*